



Application Guidelines

All applicants must submit a completed application, provide proof of current affiliation with Johns Hopkins and pay the \$25 non-refundable application fee. A \$200 non-refundable administrative fee is due with the signed License Agreement.

Applicants are required to have a guarantor who resides in the United States, is over 24 years of age and who passes a credit check. Guarantors must submit their application within 3 business days for the license application to be considered complete.

All applicants have a background check run to ensure they meet minimum license agreement qualifications.

Submitting an application does not guarantee an applicant or roommate group an apartment. Each person must submit their own application and have their own guarantor.

License agreement offers are made on a first come, first serve basis determined by the date and time application and application fee were received. License agreements will not be offered until an applicant is officially approved.

Once a license agreement offer has been sent, applicant and their guarantor will have 3 business days to complete the leasing paperwork. The license agreement will be for a room/unit type, not a specific unit.

Guidelines for Applicants Without Guarantors

Below are some alternative options for applicants who do not have a guarantor or student applicants who do not have a guarantor who is a US citizen:

1. International Students: Submit a copy of their passport with a stamp from the point of entry and a copy of their I-20 from the institution they are attending showing they have funding to cover the amount of the license agreement.
2. Non-Student Applicants Employed Full Time: Submit paystubs showing they have a minimum gross monthly salary equivalent to their monthly rent X 3. For example, if they wish to rent a space in a 4 bedroom/2 bathroom standard, the equation would be $\$795 \times 3 = \$2,385$ or a gross annual salary of \$28,620. This would be equivalent to approximately 30% of their salary being spent on rent, which is an industry standard.
3. Residents/Fellows/Interns: Submit a letter from their employer confirming that they are a resident/fellow/intern and will receive financial aid or payment from an institution to cover the financial obligation of the license agreement.

If the applicant is not able to provide any of the above documentation, they have the option of paying the full amount of the rent due under the license agreement prior to move-in.